



REGULATION OF THE STUDENT UNION OF THE UNIVERSITY OF TURKU ON THE ELECTION OF STUDENT REPRESENTATIVES

Decisions of the Student Union Council on 25 Aug 2009, 27 Jan 2010, 20 Apr 2011, and 20 May 2015.

CHAPTER I General Rules

Section 1 Scope of application

In addition to what prescribed in the Universities Act and Universities Decree, Regulations of the University of Turku and in the Rules of the Student Union, the provisions of this regulation shall be adhered to when electing student representatives in the University Collegiate Council, University of Turku Board, Academic Appeals Board, Financial Aid Board, Faculty Councils and the Board of the School of Economics, Board of Independent Units and other such organ for which the university requests to elect student representatives or to make a proposal of student representatives.

The election of student representatives in joint organs of several universities shall be agreed among the Student Unions.

CHAPTER 2 Eligibility for application

Section 2 Eligibility based on the right to complete a degree

In the election of student representatives under this regulation, people with the right to complete a lower university degree, higher university degree, licentiate or doctoral degree, specialist degree in medicine or degree in dental science in the University of Turku.

The eligible applicants must also be registered as present in the university. People who have a full-time employment of at least twelve months at the university are not eligible to apply. The limit of full-time employment is the average of 30 hours per week.

Section Eligibility for application in the election of student representatives in Faculty Councils and in the Board of the School of Economics

In the election of student representatives in Faculty Councils and in the Board of the School of Economics, eligible for application are only the students of the particular Faculty or the School of Economics.

If needed, the Executive Board shall provide further instructions on being a member of a Faculty or the School of Economics.

Section 4 Number of seats limiting the appointment

If a person serves as a representative in three organs, they cannot be elected or proposed for the organs under this regulation if there are other applicants that fulfil the application criteria.

The limitation applies to the permanent organs under this regulation.



Section 5 Losing eligibility during the term

The Student Union controls the fulfilment of the requirements for eligibility during the term of the organ. The Executive Board of the Student Union makes a decision on losing one's eligibility during the term. A student that has lost their eligibility is considered resigned from the organ in question. The Executive Board of the Student Union shall launch the procedures for completing the organ as provided in Chapter 8 of this regulation.

CHAPTER 3 Application and election procedure for the University Collegiate Council, Academic Appeals Board and Financial Aid Board

Section 6 Opening the search

The application and election procedure for the University Collegiate Council, Academic Appeals Board and Financial Aid Board shall be launched in good time before the end of the term of the previous student representatives. The Executive Board of the Student Union declares a search for at least ten (10) and at a maximum thirty (30) days. The search announcement shall be published on the bulletin board of the Student Union, on the website of the Student Union and on the official mailing list of the Student Union. The Executive Board of the Student Union shall decide on other modes of publication of the search announcement.

Section 7 Applications

Applications for the University Collegiate Council, University Board, Academic Appeals Board or Financial Aid Board shall be submitted in the manner stated in the search announcement and during the provided period. After the end of the application period, an employee of the Student Union appointed by the Secretary General of the Student Union shall control the applications and request complements to the application, if necessary.

Section 8 Extending the application period

If there is not a sufficient amount of applicants in the University Collegiate Body, University Board, Academic Appeals Board or the Financial Aid Board, or if the Executive Board deems that the interest of the Student Union requires extending the application period, the Executive Board of the Student Union may extend the application period with a period deemed appropriate. The previous applicants shall be observed without a new application.

Section 9 Drafting an election proposal

After the application period, the Election Committee shall process the applications to the University Collegiate Council, University Board, Academic Appeals Board and Financial Aid Board. The Election Committee shall draft a summary on the applicants on the basis for the applications. The Election Committee shall make a justified proposal for those to be elected in the University Collegiate Council and in the University Board. The Election Committee shall make a justified proposal for the Executive Board for those to be elected in the Academic Appeals Board and in the Financial Board. The Election Committee can only propose a person that has applied within the due time. Late applications can be observed if there was not a sufficient amount of applications during the search period. The Election Committee shall observe the issues arisen in an eventual interview when drafting the proposal.



In addition, the University Collegiate Council shall include at least one student representative from each Faculty and the School of Economics.

Section 10 Making the election decision

The Student Union Council of the Student Union shall elect the student representatives to the University Collegiate Council and the University Board on a proposal by the Election Committee. The Executive Board of the Student Union shall elect the student representatives to the Academic Appeals Board and the Financial Aid Board on a proposal by the Election Committee.

CHAPTER 4 Application and election procedure for the Faculty Councils and the Board of the School of Economics

Section 11 Opening the search

The application and election procedure for the Faculty Councils and the Board of the School of Economics shall be launched in good time before the end of the term of the previous student representatives. The Executive Board of the Student Union declares a search for at least ten (10) and at a maximum of thirty (30) days. The search announcement shall be published on the bulletin board of the Student Union, on the website of the Student Union and on the official mailing list of the Student Union. The Executive Board of the Student Union shall decide on other modes of publication of the search announcement.

Section 12 Applications

The applications to the Councils and the Board shall be submitted in the manner stated in the search announcement and during the stated period. After the end of the application period, an employee of the Student Union appointed by the Secretary General of the Student Union shall control the applications and request complements to the application, if necessary.

Section 13 Extending the application period

If there is not a sufficient amount of applicants in the Faculty Councils or the Board of the School of Economics, or if the Executive Board deems that the interest of the Student Union requires extending the application period, the Executive Board of the Student Union may extend the application period with a period deemed appropriate. The previous applicants shall be observed without a new application.

Section 14 Drafting an election proposal

If there are as many eligible applicants as open seats, the making of the election proposal shall not be discussed in the Election Committee. The Election Committee shall draft a summary of the applicants based on the applications for the organs for which there are more applicants than open seats. In the above situations, the Election Committee shall convene to draft a proposal of those to be elected for the Executive Board of the Student Union.

A justified statement on the applicants from the subject-specific or faculty organisations representing the students of the Faculties of the School of Economics shall be requested before the Election Committee convenes to make the proposal. The statement shall be attached to the proposal for the Executive Board.

Section 15 Making the election decision

The Executive Board of the Student Union shall elect the student representatives to the councils and board on a proposal by the Election Committee.



CHAPTER 5 Application and election procedure for the Boards of Independent Units

Section 16 Opening the search

The application and election procedure for the Boards of Independent Units shall be launched in good time before the end of the term of the previous student representatives. The Executive Board of the Student Union declares a search for at least ten (10) and at a maximum of thirty (30) days. The search announcement shall be published on the bulletin board of the Student Union, on the website of the Student Union and on the official mailing list of the Student Union. The Executive Board of the Student Union shall decide on other modes of publication of the search announcement.

Section 17 Applications

The applications to the Councils and the Board shall be submitted in the manner stated in the search announcement and during the stated period.

After the end of the application period, an employee of the Student Union appointed by the Secretary General of the Student Union shall control the applications and request complements to the application, if necessary. A Student Union employee shall draft a summary of the applications for the Executive Board of the Student Union.

Section 18 Extending the application period

If there is not a sufficient amount of applicants in the Board of the Independent Unit, or if the Executive Board deems that the interest of the Student Union requires extending the application period, the Executive Board of the Student Union may extend the application period with a period deemed appropriate. The previous applicants shall be observed without a new application.

Section 19 Making the election decision

The Executive Board of the Student Union shall elect the student representative.

CHAPTER 6 Election of student representatives in other organs

Section 20 Applying the regulation in electing student representatives in other organs

In the election of student representatives in other positions of trust than in the University Collegiate Council, University Board, Academic Appeals Board, Financial Aid Board, Faculty Councils or the Board of the School of Economics or the Board of the Independent Unit, this regulation shall be complied with for the applicable parts.

Section 21 Making the decision or proposal

The student representative shall be elected or the proposal for the student representative to the deciding organ shall be drafted by the Executive Board of the Student Union.

CHAPTER 7 Resignation, discharge and completion of organs



Section 22 Resigning from an organ

The resignation from the University Board is provided in the Universities Act and in the Regulations of the University. The Executive Board shall provide the resignation for the student representative or the deputy of the University Collegiate Council, Academic Appeals Board, Financial Aid Board, Faculty Council, Board of the School of Economics or Board of the Independent Unit.

Resignation from other organ shall be requested from the party that has set up the organ in question.

Section 23 Discharge from an organ

The discharge of a member of the University Board is provided in the Universities Act and in the Regulations of the University.

If a student representative has become unable to serve their task, has repeatedly neglected their task or for another weighty reason, they may be discharged. Before resignation, the person concerned shall be provided an opportunity to submit a sufficient report of the matter within 30 days after being contacted in the matter. The organ of the Student Union that made the decision, if there are sufficient grounds for discharge after the period provided for submitting the report and if it is considered that the student representative does not have the confidence required by the position, shall conduct the discharge.

Section 24 Completing the University Board

If a student representative in the University Board has been granted resignation, has been discharged or otherwise lost their eligibility, a new member shall be elected as provided in Chapter 3 of this regulation on the election of the student representative in the University Board.

Section 25 Completing the University Collegiate Council, Academic Appeals Board, Financial Aid Board, Faculty Council, Board of the School of Economics and Board of the Independent Unit

If a member of the University Collegiate Council, Academic Appeals Board, Financial Aid Board, Faculty Council, Board of the School of Economics or Board of the Independent Institute has been granted resignation, has been discharged or otherwise lost their eligibility, the deputy member shall become a permanent member.

The employee appointed by the Secretary General of the Student Union declares a search for the open position of trust for at least ten (10) and at a maximum of thirty (30) days. The completion search shall follow the search criteria of the original search. The search announcement shall be published on the bulletin board of the Student Union, on the website of the Student Union and on the official mailing list of the Student Union. The employee appointed by the Secretary General shall decide on the other modes of publication of the search announcement.

Primarily, there will be two completion searches in a year, taking into account the need for completion.

After the end of the application period, an employee of the Student Union appointed by the Secretary General of the Student Union shall control the applications and request complements to the application, if necessary. A Student Union employee shall draft a summary of the applications for the Executive Board of the Student Union that shall complement the organ.



If the completion concerns a Faculty Council or the Board of the School of Economics, the subject-specific or faculty organisation representing the students of the particular Faculty or the School of Economics shall be requested a justified statement on the applicants before the Executive Board decides on the completion

Section 26 Completing other organ

The Executive Board of the Student Union shall decide on the procedure concerning the completion of other organs.

CHAPTER 8 Appeal

Section 27 Appealing against a decision

One can appeal against the decisions of the Student Union Council and the Executive Board in the Court of Appeals as provided in Section 86 in the Universities Act, in Administrative Judicial Procedure Act and in the Rules of the Student Union.

Appeal cannot be made against a decision that only includes preparation or implementation.

CHAPTER I Miscellaneous

Section 28 Changing the regulation

The Student Union Council shall decide on altering this regulation.