



(Disclaimer: The following is a translation by the Secretary General of the Student Union, based mainly on the translation of the Student Union rules.)

## **ORGANISING MEETING OF THE COUNCIL**

Time: Wednesday, December 3, 2015, 6.15 p.m.

Place: Turku-sali, Rehtorinpellonkatu 4 A, Ylioppilastalo A

### **Agenda**

#### **1 Opening the meeting**

#### **2 Legality and Quorum**

*Invitation to a meeting of the Student Union Council shall be delivered electronically or, if so requested, in a written form for all members of the Student Union Council, and the meeting shall be announced at the official bulletin boards of the Student Union at least seven (7) days before the meeting. The invitation shall state the issues to be discussed in the meeting. The Student Union Council may discuss an issue not stated in the invitation to a meeting through a majority of two thirds (2/3).*

*The Student Union Council constitutes a quorum when at least twenty (20) members and the Chair or the Vice-Chair are present.” (The Rules of the Student Union, Section 9)*

#### **3 Invitation of the scrutinizers of the minutes and tellers**

*In the beginning of the Student Union Council meeting, the Chair invites two members of the Student Union Council to control the final minutes. (The Rules of the Student Union, Section 21)*

*The elections shall be held and the results shall be counted by three tellers called by the Chair at the beginning of the meeting, and they shall be members of the Student Union Council. (The Rules of the Student Union, Section 10)*

#### **4 Notices**

1<sup>st</sup> Dec.:

The panel discussion of the Executive Board candidates at 5 p.m. The location will be decided on among the council groups.  
Evening meeting and training session for the Council, at 7 p.m.

6<sup>th</sup> Dec. Independence Day Torchlight Parade



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## **Approval of the Agenda**

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## **Electing the 2016–2017 Council Chair**

The statutory task of the Student Union Council (Rules of the Student Union, Section 8) is to elect a Chair and a Vice-Chair among its members

*Majority election: If there is one (1) candidate to be elected, the one which received the most votes shall be elected. In majority election, one vote is given for one candidate.*

*If there is one (1) candidate to be elected, the one which received the most votes shall be elected. In order to be elected in the first voting, a candidate shall have the majority of the provided votes. If nobody receives the required majority, another voting shall be organised between the two candidates who received the most votes. In this voting, the candidate which received more votes shall be considered elected. If the other voting results in a tie, a draw shall resolve the vote.*

*If the first voting does not result in two candidates with the most votes, an additional voting shall be organised between the candidates with the equal number of votes. If the additional voting results in a tie, a draw shall resolve the vote.”* (Rules of the Student Union, Section 10)

Orientation for the Chair and Vice-Chair will be organised with the previous Chair, Vice-Chair, and Secretary General as agreed upon. The Chair and Vice-Chair are expected to attend the Independence Day Torchlight Parade 6.12. and the Little Christmas Party of the office 14.12.

Proposal: The Chair proposes that the Council elects from among its members a Chair for the Council.

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## **Electing the 2016–2017 Council Vice-Chair**

The statutory task of the Student Union Council (Rules of the Student Union, Section 8) is to elect a Chair and a Vice-Chair among its members (see the previous item in the Agenda).

Proposal: The Chair proposes that the Council elects from among its members a Vice-Chair for the Council.

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## **Electing the 2016 Chair of the Executive Board of the Student Union**

*“The Executive Board of the Student Union includes a Chair and five to seven (5–7) Executive Board Members, who shall all be eligible members of the Student Union.”* (Rules of the student union, Section 45)



The Rules of the Student Union state that the chair shall be elected before the rest of the executive board. Individual members of the Executive Board shall have the confidence of the Student Union Council. The Chair and Vice-Chair of the Student Union and the Secretariat of the Student Union may not serve as members of the Executive Board.

Orientation for the whole Executive Board will be mainly organised with the previous Board and TYY office already in December. The Chair of the Ex. Board is expected to attend the Independence Day Torchlight Parade 6.12., the meeting for Chairs and Secretary Generals of SYL 14<sup>th</sup> Dec., the Rector's Lunch 15<sup>th</sup> Dec. and the Little Christmas Party of the office 18.12.

Proposal: The Chair proposes that the Council elects the 2016 Chair of the Executive Board.

## 9 Deciding on the Size of the 2016 Executive Board

*“The Executive Board of the Student Union includes a Chair and five to seven (5–7) Executive Board Members, who shall all be eligible members of the Student Union.”*  
(Rules of the student union, Section 45)

Proposal: The Chair proposes that the Council decides on the size of the 2016 Executive Board of the Student Union.

## 10 Electing the 2016 Executive Board of the Student Union

According to the Rules of the Union, the Executive Board must be selected every year in December.

*In case of no unanimity, the election of the members of the Executive Board shall be held with closed ballot. Lists will be set for the voting, which each include the people proposed as the members of the Executive Board. The lists shall always be presented as complete and the presenter of the list shall ensure that the equitable proportion rule is realised among the candidates. The same person may serve as a candidate on more than one list, but the presenter of the list shall have the consent of the person in question. If a list receives over half of the provided votes, the people presented in the list are considered elected. If there are more than two lists in the first voting, and none of them receives over half of the provided votes, another voting shall be held, in which two lists which received the most votes in the first vote shall compete. If the votes result in a tie in the final voting, a draw shall resolve the vote.*

*If the first voting does not result in two lists with the most votes, an additional voting shall be organised between the lists with the equal number of votes. If the additional voting results in a tie, a draw shall resolve the vote.* (Rules of the Student Union, Section 46)

Orientation for the whole Executive Board will be mainly organised with the previous Board and TYY office already in December. The Board is expected to attend the Independence Day Torchlight Parade 6.12., the Rector's Lunch 15<sup>th</sup> Dec., and the Little Christmas Party of the office 18<sup>th</sup> Dec.



Proposal: The Chair proposes that the Council elects the 2014 Executive Board of the Student Union.

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### **Electing the 2016–2017 Financial Board of the Student Union**

*Financial Board includes Chair and six (6) ordinary members among the members of the Student Union. The Board shall elect a Vice-Chair among its members. The Financial Secretary of the Student Union shall serve as the secretary of the Board. The Chairs of the Student Union Council and the Executive Board as well as the Secretary General shall have a right of attendance and right to speak at the Board meetings. The Board constitutes a quorum when at least three (3) members and the Chair or the Vice-Chair are present. The Student Union Council shall elect a new member to replace a resigned or prevented member until the end of the Board's term.*

*While performing its task, the Financial Board is entitled to access information and reports on all the operations of the officials of the Executive Board and the Student Union and of the operations of the business of the Student Union.*

*If necessary, the Financial Board may hear experts.*

*The Financial Board shall decide upon meetings so that it may convene within two (2) days from the invitation, if necessary. The invitation shall also be provided for the Chairs of the Student Union Council and the Executive Board as well as for the Secretary General. (Rules of the Student Union, Section 79)*

*The tasks of the Board consist of the following items:*

- 1) to control the financial activities and bookkeeping of the Student Union;*
- 2) to discuss the Executive Board proposals for budgets and financial statements of the Student Union and to provide the statements related to those to the Student Union Council;*
- 3) to prepare other matters of financial quality processed in the Student Union Council;*
- 4) to provide a statement to the Executive Board on granting debts and guarantees;*
- 5) to decide on the execution methods and schedules of the financial-administrative planning based on a proposal by the Executive Board and to follow the progress of financial-administrative planning;*
- 6) to take special notice on the coordination of the finances of the Student Union and its businesses;*
- 7) to serve as the general meeting of the companies owned by the Student Union and to appoint the representatives in the general meetings of the companies partly owned by the Student Union;*
- 8) to ensure sufficient documentation and reporting on its activities to the Student Union Council;*
- 9) to manage the planning and execution of the training of the following Board; and*
- 10) to establish sub-divisions or temporary working groups, if needed. (Rules of the Student Union, Section 80)*

Proposal: The Chair proposes that the Council elects the 2016–2017 Financial Board of the Student Union and its Chair for the term starting on 1.1.2016.



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### **Electing the 2014 Executive Committee of Turku Student Newspaper**

The Council elects the Executive Committee of Turku Student Newspaper (TYL) for one-year term. The Committee consists of a Chair and six members among the members of the Union. The Committee shall elect a Vice-Chair among its members. The Chair shall convene the Committee. The Committee has general jurisdiction concerning the paper but operates within the parameters set in the Plan of Action and Budget the Council has approved.

Proposal: The Chair proposes that the Council elects the 2016 Executive Committee of Turku Student Newspaper and its Chair.

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### **Electing the 2016 Auditors of the Student Union**

According to Section 76 of the Rules of the Student Union:” *An auditor shall be appointed to control the accounts and administration of each budget year, which shall be an auditor approved by the Central Chamber of Commerce (KHT), and a personal deputy auditor with the same requirements or an audit firm approved by the Central Chamber of Commerce.*

*If a KHT audit firm is appointed as the primary auditor, deputy auditor shall not be appointed.”*

The KHT audit form PwC is available for the task.

Proposal: The Chair proposes that the council elects PricewaterhouseCoopers to act as the auditor. PwC will name the responsible person from its staff.

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### **Deciding on a Regular Meeting Time of the Student Union Council**

The previous Council has convened regularly every month on the last Wednesday of the month at 18.15. in Turku-sali. According to the rules of the Union, the Council shall convene in its regular meetings once a month, except for the months of May, June, July and August. In addition, the Council shall convene on the anniversary date of the Union on November 9.

Proposal: The Chair proposes that the Council decides on a regular meeting time of the Student Union Council.

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### **Other business**

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### **Adjournment**



**Welcome to the meeting,**

**Jukka Koivisto**  
Council Chair 2014–2015

**Rauli Elenius**  
Secretary General